

**Wyoming Senior Services Board – Meeting minutes – May 10, 2012**

**Reach Foundation Building, Riverton, WY**

The meeting was called to order by Chairman Jo Cox at 10 am.

WSSB members present: Jo Cox, Elouise Rossler; Judy Allshouse; Ursula Huckfeldt; Ky Dixon; Tim Ernst, ex-officio.

Absent: Floyd Huxsford; Jean Pinter

Unless otherwise stated, motions were approved unanimously.

Others attending:

Liz Vigil – Department of Health, Division of Fiscal Services

Jeri Bottenfield – Senior Friendship Center, Torrington

Glenda Mefford – Weston County Senior Services

Angie Robertson – Pine Bluffs Senior Center

Gary Gilbert – Carbon County Senior Services

Sandy Stonecipher – Wyoming Senior Citizens, Inc.

Kimberly Wolfer – Wyoming Senior Citizens Inc.

Donna Howard – Crook County Senior Services, Inc.

DeAnne Hensel – Services for Seniors, Inc., Wheatland

A. J. Mock – Buffalo Senior Center

Dick Cuthbertson – Eppson Senior Center, Laramie

Tina Saunders – Riverton Senior Center

Elaine Monroe – Black Coal Senior Center

Madonna Oldman – Black Coal Senior Center

Jane Nolde – Lander Senior Center

Janet Dickeson – Hot Springs Senior Center

Sue Carey – Ten Sleep Senior Center

Jeanine Cox – Rock Springs Young at Heart

Lindy Linn – Shoshoni Senior Citizens

Kim Maes – Cheyenne, Laramie County Senior Citizens

Allison Sage – Black Coal Senior Center

Tim Ernst demonstrated electronic meal count to be implemented on the WSSB website.

Minutes were approved on motion by Allshouse, second by Rossler.

Liz Vigil presented the financial reports which were accepted on motion by Huckfeldt.

Carbon County Senior Services and Services for Seniors of Wheatland were removed from probationary status on motion by Dixon, seconded by Huckfeldt.

The report and recommendations from The Ad Hoc Committee on WSSB Formula were presented by Jeanine Cox, committee chair, as follows:

*Meeting Notes of Ad Hoc committee on WSSB Formula - April 12, 2012 – 1 p.m. Thermopolis, WY.:*

***In attendance:*** Jeanine Cox, Judy Allshouse, Tim Ernst, Liz Vigil, Ky Dixon. Janet Dickeson was unable to attend because of illness.

***Agenda:***

- *Study the poverty factor and how it impacts the formula*
- *Determine if the committee should propose change to the formula*
- *Update regarding the status of the wage study which effects wage 2 and wage 3 funding*
- *Should the committee propose a policy regarding new Senior Centers being added to WSSB funding?*

***Poverty factor and recommendation:***

*After a complete review of formula funding and the Excel cell calculations it became apparent that the poverty percentages, number of centers per county, and the total population over 60 have not effected the formula distribution in the past. It is the committee's recommendation that formula and wage 1 funds continue to be calculated by the factors which have led to stable and consistent funding since 2004. Factors included in the mathematical calculation starting with the 2014 budget should include total meals served, # of services by county (e.g. meals, transportation, CBIHS, etc), and #of satellites per center. WSCI should continue to receive 2% of the adjusted reimbursable amount.*

***Consideration of wage study will be tabled until Tim hears from the Attorney General about Attorney General's opinion regarding funding of new Senior Centers. WSSB funding of potential new centers:***

*Tim reported that the attorney general has determined that new centers would not be eligible for WSSB funding until the next funding cycle after they began to receive Older Americans Act funding TIII B, C1, C2. [E.g. (fictitious center) OAA funding began October 1, 2012 – not eligible for WSSB funding until July 2013 (FY2014)]. A moratorium or other restrictions on new centers would have to be addressed by statute.*

The recommendations regarding WSSB formula were approved on motion by Dixon, seconded by Allshouse.

**The following WSSB grant revisions were approved:**

<b>Center</b>	<b>2012 grant revised</b>	<b>Motion by</b>
Washakie	formula	Rossler
Powell	formula	Dixon
Eppson	Wage Supplement 2	Rossler
Riverton	Wage Supplement 1	Allshouse
Southwest Sublette	Basic	Allshouse
Thayne	Formula	Huckfeldt
Cokeville	Basic	Rossler
Rendezvous Point	Basic	Allshouse
Golden Hour	Basic and Formula	Allshouse
Black Coal	Formula	Dixon
Salt River (Star Valley)	Basic and Formula	Huckfeldt
Wyoming Senior Citizens Inc	Basic and Formula	Huckfeldt
Services for Seniors (Wheatland)	Basic	Dixon

The board then went into executive session to consider potential litigation on motion by Dixon, second by Huckfeldt.

Following the executive session Chairman Cox reconvened the regular meeting.

Ky Dixon made a motion that Pine Bluffs be placed on probationary status with WSSB. Pine Bluffs Executive Director will develop a business plan and submit a written narrative report monthly to include both a progress report and a profit and loss statement. This report should be mailed or emailed to WSSB officers Ky Dixon and Jo Maxfield-Cox, and ex-officio WSSB member Tim Ernst. The report is due to Ky, Jo, and Tim at the end of each month. After approval of the reports – Pine Bluffs will receive their WSSB funds on a monthly basis. Motion seconded by Huckfeldt. Passed unanimously.

An emergency grant in the amount of \$11281 was approved for Pine Bluffs on motion by Allshouse, second by Rossler.

Quarterly reports were approved for all projects with the exception of Pine Bluffs.

FY2013 WSSB Grants were approved for all centers. Contracts will be prepared in the amounts reflected in the grant applications unless any amounts in individual centers' grant applications were for more money than was available for particular grants.

Emergency grants were approved on motions by Rossler :

Cheyenne Housing Authority - \$9,816

Rock Springs Young at Heart Senior Center - \$2,261

Silver Haired Legislature Policy (as attached) was approved on motion by Huckfeldt.

Dick Cuthbertson reported on the upcoming Silver Haired Legislature to be held in Cheyenne September 18-21. Trainings for Silver Haired Legislators will be held in May and June.

Informational reports were presented by Jan Dickeson for WASPD, and by Tim Ernst for the Advisory Council on Aging and Senior Services/Aging.

The next meeting will be held in Riverton, October 26<sup>th</sup> at noon.

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Ky Dixon, WSSB Vice Chairwoman

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Jo Maxfield-Cox, WSSB Chairwoman